

Lake Asbury Municipal Service Benefit District
Board Meeting **January 9, 2017 Minutes**
282 Branscomb Rd. (Lake Asbury Community Center)
Green Cove Springs, FL 32043

1. Call to order

A. The Trustees of Lake Asbury Municipal Service Benefit District (LAMSBD) met in the Lake Asbury Community Center, 282 Branscomb Road, on the above-stated date. Chairman Mark McMillan called the meeting to order at 6:36 p.m.

2. Roll/Quorum

A. The following trustees were present: Chairman Mark McMillan, Treasurer Tom Petrucci, and trustees Huggins, Cottrell, Newton, and Chandler – a quorum of six. Trustees absent: Vice Chairman Linda Parrish, and trustees Tyrie and Futch. Staff present: Mr. John Wallace (for District Attorney Wayne Flowers) and Secretary Melody Pickens. Staff absent: Accountant Tom Hallquest and District Engineer Mike Kelter. No others were in attendance.

3. Administrative Announcement:

A. Chairman McMillan gave the Administrative announcements.

4. Approval of Minutes

A. A motion was made to approve the December 5, 2016 Regular Board Meeting minutes by Trustee Cottrell and seconded by Trustee Petrucci. Carried 6-0.

5. Treasurer's Report

A. Trustee Chandler moved to approve the Treasurer's Report, seconded by Trustee Cottrell. Carried 6-0.

6. Approval of Checks

A. After explanation of checks, Trustee Huggins made a motion to approve checks 3261 – 3265. Seconded by Trustee Chandler. Carried 6-0.

7. Staff Reports

A. **Accountant Tom Hallquest**

1. Absent.

B. **Attorney Wayne Flowers**

1. Mr. Wallace reported that Mr. Flowers spoke to Mr. Behnken to let him know that LAMSBD does not possess the information he is seeking from us.

C. **District Engineer Mike Kelter**

1. Absent.

D. **Secretary**

1. Secretary Pickens provided some instruction on the board's audio recording device.

8. Trustee Reports

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A. **Chairman**

1. Chairman McMillan reported that Freddie Langford was ready to put 6,000 shad into the lakes. He was delayed by the recent cold snap.

B. **Vice Chairman**

1. Absent.

C. **Trustees**

1. Trustee Cottrell asked who was responsible for repairing and maintaining failing docks and bulkheads? His concern was that the pieces that fall off and float out into the lake could cause injury to boaters. The answer to the question could not be determined.

2. Trustee Huggins spoke to RainGod about clearing brush near the Lake Asbury dam. He told Trustee Huggins that he will clean it up as soon as he can make time.

3. Trustee Petrucci stated that the assign parking area signs for the Lake Asbury dam would be installed soon.

9. **Adjournment:** There being no further business the Chairman adjourned the meeting at 7:12 p.m.

Melody Pickens
District Secretary

Mark McMillan, Chairman