

Lake Asbury Municipal Benefit District (LAMSBD)

Meeting Minutes

August 3, 2020

The audio for this meeting failed to record

I. Call to order

The Trustees of the Lake Asbury Municipal Service Benefit District (LAMSBD) met in the Lake Asbury Community Center, 282 Branscomb Road, on the above-stated date. Chairman McMillan called the meeting to order at 6:46 p.m.

II. Roll call

The following trustees were present: Chairman McMillan, Vice Chairman Gaver, Treasurer Kocher, and Trustees Weisenburger, Pickens, and Bueme – a quorum of six. Staff present: District Attorney Wayne Flowers, District Engineers Laura and John Mahoney (Tocoi Engineering), and District Accountant Tom Hallquest. Secretary, Krysta Caprood, has resigned and was not present. Mr. Flowers swore Debbie Barrett into officer, raising the quorum to seven.

III. Administrative Announcement

Chairman McMillan went over the administrative announcements.

IV. Approval of Minutes

The July 6, 2020 meeting minutes will not available to review and approve until the September meeting.

V. Treasurers Report

- a) [Trustee Pickens made a motion to approve the Treasurers Report \(Item A\). Seconded by Trustee Barrett. Carried 7-0.](#)
- b) [Trustee Weisenburger made a motion to approve checks 3576-3584. Seconded by Trustee Pickens. Carried 7-0.](#)

VI. Staff Reports:

- a) **District Engineer:** Tocoi Engineers provided their monthly progress report (Item B). There are questions about Jeff Jackson's insurance (Item C,

LAMBD Insurance Guidelines). Mr. Jackson will attend the September meeting.

- b) **District Attorney:** Past letter to Doug Jones, Team Effort, revisited (Item D). Chairman McMillan made a motion for Mr. Flowers to mail another letter to Mr. Jones, with copies to the DEP and St. Johns River Water Management District to revisit the need for a plan to evaluate and update the current situation and integrity of their dam and drawdown plan as it relates to the Lake Asbury engineering questions. Seconded by Trustee Bueme. Carried 7-0.
- c) **District Accountant:** No report
- d) **District Secretary:** vacant position

VII. Trustee Reports:

- a) **Chair:** Chairman McMillan provided the board with updates on the Wesley Road construction, Mr. Lowes drainage system. He has spoken with candidates Kristen Burke and Leslie Dougher. He reported that Secretary Krysta Caprood has resigned her position (Item E).
- b) **Vice Chair:** No report
- c) **Treasurer:** No report
- d) **Trustees:** In regards to Jeff Jackson’s insurance limits, Trustee Weisenburger made a motion to accept limits of Jeff Jackson’s COI sole proprietorship workman’s comp exemption. Seconded by Trustee Bueme. Carried 7-0.

VIII. Unfinished Business: No unfinished business

IX. New Business: No new business

X. Adjournment

Chairman McMillan adjourned the meeting at 8:40 p.m.

Minutes prepared by:

Trustee Jeff Gaver

Mark McMillan, Chairman, LAMSBD

