

MINUTES

NOTE: The audio for this meeting failed to record. Refer to secretary notes for more information.

1. Call to order:

A. The Trustees of the Lake Asbury Municipal Service Benefit District (LAMSBD) met in the Lake Asbury Community Center, 282 Branscomb Road, on the above-stated date. Chairman McMillan called the meeting to order at 6:31p.m.

2. Roll/Quorum:

A. The following trustees were present: Chairman McMillan, Vice Chairman Gaver, Treasurer Kocher, and Trustees Weisenburger, Pickens, and Bueme - a quorum of six. Staff present: District Attorney Wayne Flowers, District Engineers Laura Mahoney and John Mahoney, District Accountant Tom Hallquest, and District Secretary Krysta Caprood.

3. Administrative Announcement:

A. Chairman McMillan went over the Administrative announcements.

4. Approval of Minutes:

A. A motion to approve June 1, 2020 Board meeting minutes was made by Trustee Weisenburger. Seconded by Trustee Pickens. Carried 6-0.

5. Treasurer's Report:

- A. Review July 2020 General Checking and Money Market Account with the Board. Treasurer Kocher presented the Treasurer's Report. A motion to approve the Treasurer's report was made by Trustee Weisenburger. Seconded by Trustee Pickens. Carried 6-0.
- B. A motion to approve checks 3551 and 3552 was made by Trustee Weisenburger. Seconded by Trustee Pickens. Carried 6-0. A motion to approve checks 3569-3575 was made by Chairman McMillan. Seconded by Vice Chairman Gaver. Carried 6-0.
- C. Groundworks – Treasurer Kocher would like for Groundworks to be informed that they will be paid once a month and not necessarily their due date. Chairman McMillan will contact them. A motion to give the Chairman two more payments over and above the ten mowings was made by Treasurer Kocher. Seconded by Trustee Weisenburger. Carried 6-0. Holes are filled in with dirt. Trustee Weisenburger will provide signs that Chair McMillan will place by holes to warn residents.
- D. Transaction Detail Special Assessments attached, LAMSBD is 100% collected.
- E. Florida Statute 200.065(8), Method of Fixing Millage: 2020 and 2019. 2020 increased approximately 4.6% over 2019
- F. October 1, 2020/September 31, 2021 Fiscal Budget Review "Phase One": The Board needs to review and finalize a budget without an EAP and CIP in July to be in compliance with CH 189. A motion to approve finalized budget with updated employment agreements was made by Vice Chairman Gaver. Seconded by Treasurer Kocher. Carried 6-0. A motion to approve \$3,000 for fish was made by Vice Chairman Gaver. Seconded by Treasurer Kocher. Carried 6-0. District Attorney

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Tom Hallquest and Treasurer Kocher suggests collecting additional monies from the residents for future projects with a majority vote.

6. Staff Reports:

A. District Engineer:

1. Chairman McMillan and District Secretary Caprood sign the finalized Jackson Engineering contract. The project will take about three months to be completed and then a presentation will be delivered. Once insurance is verified, work will begin.
2. A motion to rely on the existing spillway and the west kettle 5 days in advance of a projected major storm was made by Chairman McMillan. Seconded by Trustee Bueme. Carried 6-0. motion to approve the drawdown analysis for Task Order 20-21 in the amount of \$11,400 was made by Trustee Bueme. Seconded by Treasurer Kocher. Carried 6-0.
3. Still working on insurance issues with Mr. Jackson's contract. Mr. Jackson will give the board a presentation after the risk assessment is complete. The risk assessment and borings should be completed in three months.
4. The board discussed the options for using a pump in advance of incoming storms, focusing on the costs plus the estimated effectiveness. Chairman McMillan made a motion to rely on the existing Lake Asbury spillway and the west valve, starting a drawdown five days in advance of a major storm. Seconded by Trustee Bueme. Carried 6-0.

B. District Attorney:

1. A motion to approve Resolution No. 20-01 (adopting no ad valorem tax) was made by Treasurer Kocher. Seconded (adopting budget for FY 2020-2021) by Trustee Weisenburger. Carried 6-0. A motion to approve Resolution No. 20-02 (adopting roll for FY 2020-2021) was made by Treasurer Kocher. Seconded by Trustee Weisenburger. Carried 6-0. A motion to approve Resolution No. 20-03 was made by Treasurer Kocher. Seconded by Trustee Pickens. Carried 6-0.
2. Doug Jones, Team Effort, would like to speak to Chair McMillan. Mark will visit.
3. Mr. Flowers will send an email to dam dwellers by certified mail to invite them to sign up for email alerts.

7. Secretary:

- A. District Secretary Caprood handed out instructions for each Trustee to set up their new email and asked for them to be set up by the end of the week.

8. Trustee Reports:

A. Chairman:

1. Mr. Sand has a natural spring, not a well, on his property. It wasn't responsible for a driveway washout nearby.
2. An alligator has moved to Lake LARC. An alligator was removed from Lake Asbury.

B. Vice Chairman:

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- C. **Treasurer:**
- D. **Trustees:**

9. Unfinished Business:

10. New Business:

- A. Comments from district members:
 - 1. Kay Manly, 420 Wesley Rd., Has thick, globs of “stuff” floating in her finger. There are reports from a resident of it in the upper lake as well between the 200-300 block of Arthur Moore Dr. Wants to know what it is and how to get rid of it. Chairman McMillan will check to see if it is Hydrilla or something else. LALLOA is still attempting to contact 703 Arthur Moore Dr. concerning the two dead pine trees in the lake. LALLOA has a ramp to build in Lake Asbury and it needs to be coordinated to happen at the same time that the lake is drawn down.
 - 2. Debbie Barrett, 254 Wesley Rd., the county is finally repairing Wesley Rd. and she would like to know if the finger will be dredged. Chairman McMillan will work on getting that information.
 - 3. Debbie Barrett has signed up for Chris Newton’s seat, Seat 8. Trustee Kocher made a motion to get her name to the Clay County Board of Commissioners for approval. Seconded by Trustee Wiesenburger. Carried 6-0.

11. Adjournment: Chairman McMillan made a motion to adjourn at 8:40pm.

Krysta Caprood
District Secretary

Mark McMillan, Chairman