

# **Lake Asbury Municipal Benefit District (LAMSBD)**

## **Meeting Agenda**

May 3, 2021

Type of Meeting: Regular Meeting

Meeting Facilitator: Chairman Mark McMillan

Invitees:

I. Call to order

II. Roll call

**Board Officer/Trustees:** Chair - McMillan □, Vice Chair - Gaver □, Treasurer - Kocher □

**Trustees:** Wantage □, Weisenburger □, Pickens □, Barrett □, Davis □

**Staff:** District Attorney - Flowers □, District Accountant - Hallquest □, District Engineer - Toco Engineering □

III. Administrative Announcements

### **TO THE MEMBERS IN THE AUDIENCE:**

If you wish to discuss anything on the agenda or not on the agenda, please complete a question request sheet and give to the Chairman. These discussions will take place as designated in the agenda or in the New Business section if the item is no on the agenda.

All members must speak from the podium, beginning with name, address & **if you live within the boundaries of LAMSBD.**

Members who wish to speak must first be recognized and can speak for five minutes. The five minutes includes comments from the Chair or Board Members with approval of the Chair. Speakers may only be recognized by the Chairman, *Board Members may not recognize*, Board Members may make a request the Chairman to recognize a speaker.

The District Attorney, District Accountant, or District Engineer may be requested by the Chair to speak at any time for advice or information.

### **TO THE TRUSTEES:**

All Trustees, including Board Officers must vote. A Trustee with a conflict of interest regarding business before the Board must declare that conflict with the Chair before the vote. The District Attorney may be consulted on this issue.

If a Trustee needs to leave early, the Trustee needs to advise the Chair. An important issue may need to be moved up for discussion earlier for approval and vote.

- IV. Approval of Minutes from April 5, 2021
- V. Treasurers Report
  - A. Review of LAMSBD Checking and Money Market accounts
  - B. Review and approval of monthly checks
  - C. Mager and Associates will deliver the 2021/2022 Final Audit at June meeting
  - D. Review Capital Improvement Plan (CIP): Motion and Approval
  - E. Assessment Comments and Planning process
  - F. Budget 2021/2022 Fiscal Year initial review
  - G. Additional Budget issues, appropriation of funds:
    - a) Reference Feb 2<sup>nd</sup> email, suggestion for emergency repair  
Proposal of SLA Bulkhead caps and fence
    - b) Bulkhead repairs during storms, need Board policy
- VI. Staff Reports
  - A. Toco Engineering
  - B. District Attorney
  - C. District Accountant
  - D. District Secretary
- VII. Trustee Reports
  - A. Chair
  - B. Vice Chair
  - C. Treasurer
    - Clear up issue of dam ownership of Wright and Bramlitt
    - Emergency Plan for hurricane season
    - EPA annual notice to residents
    - Dam maintenance plan
    - Peer review as suggested by Toco Engineering
- VIII. Unfinished Business
- IX. New business
- X. Adjournment
  - A. The next meeting June 7, 2021.