

Lake Asbury Municipal Benefit District (LAMSBD)

Meeting Agenda

September 13, 2021

Type of Meeting: Regular Meeting
Meeting Facilitator: Chairman Mark McMillan
Invitees:

I. Call to order

II. Roll call

Board Officer/Trustees: Chair - McMillan ☐, Vice Chair - Davis ☐, Treasurer - Kocher ☐

Trustees: Wantage ☐, Weisenburger ☐, Barrett ☐

Staff: District Attorney - Flowers ☐, District Accountant - Hallquest ☐, District Secretary ☐, District Engineer - Tocol Engineering ☐

III. Administrative Announcements

Resignation of Trustee Pickens

TO THE MEMBERS IN THE AUDIENCE:

If you wish to discuss anything on the agenda or not on the agenda, please complete a question request sheet and give to the Chairman. These discussions will take place as designated in the agenda or in the New Business section if the item is no on the agenda.

All members must speak from the podium, beginning with name, address & **if you live within the boundaries of LAMSBD.**

Members who wish to speak must first be recognized and can speak for five minutes. The five minutes includes comments from the Chair or Board Members with approval of the Chair. Speakers may only be recognized by the Chairman, *Board Members may not recognize*, Board Members may make a request the Chairman to recognize a speaker.

The District Attorney, District Accountant, or District Engineer may be requested by the Chair to speak at any time for advice or information.

TO THE TRUSTEES:

All Trustees, including Board Officers must vote. A Trustee with a conflict of interest regarding business before the Board must declare that conflict with the Chair before the vote. The District Attorney may be consulted on this issue.

If a Trustee needs to leave early, the Trustee needs to advise the Chair. An important issue may need to be moved up for discussion earlier for approval and vote.

IV. Approval of Minutes from August 2, 2021

V. Treasurers Report

- A. Review of LAMSBD Checking and Money Market accounts
- B. Review and approval of monthly checks
- C. Invoice Itemization Request
- D. Cost/Effectiveness, weed eating by Groundworks or aquatic spray by McCall Pest Control for dam aquatic plants, weeds & brush
- E. Request for approval of an Advisory Group and District Costs

VI. Staff Reports

- A. Tocol Engineering
- B. District Attorney
- C. District Accountant
- D. District Secretary
 - o Recording System

VII. Trustee Report

- A. Chair
- B. Chair Vice Chair
- C. Treasurer
 - o Old Piezometer vs New Piezometer Discussion
 - o Dam Inspection Discussion
 - o Dam Maintenance Discussion
 - o TOCOI Engineering Contract Renews in November
- D. Trustees:
 - o Trustee Wantage to discuss Grant applications

VIII. Unfinished Business

IX. New business

- o Review of EAP
- o Items related to resignation of TOCOI Engineers (review of CIP with alternate contact person for DEP and SJWMGT)
- o Permit for Siphon System status

X. Adjournment

- A. The next meeting October 4, 2021.