

Lake Asbury Municipal Service Benefit District
Board Meeting April 4, 2016 Minutes
282 Branscomb Rd. (Lake Asbury Community Center)
Green Cove Springs, FL 32043

1. Call to order

A. The Trustees of Lake Asbury Municipal Service Benefit District (LAMSBD) met in the Lake Asbury Community Center, 282 Branscomb Road, on the above-stated date. Chairman Mark McMillan called the meeting to order at 6:33 p.m.

2. Roll/Quorum

A. The following trustees were present: Chairman Mark McMillan, Vice Chairman Linda Parrish, Treasurer Tom Petrucci, Trustees Billy Tyrie, Tom Chandler, Lige Walden and Butch Huggins – a quorum. Trustees absent: Tom Chandler, Bob Schiefer, and Bill Futch. Staff present: District Attorney Wayne Flowers, District Engineer Mike Kelter, and Secretary Melody Pickens. Others in attendance are listed on the sign in sheet.

3. Administrative Announcement:

A. Chairman McMillan gave the Administrative announcements.

4. Approval of Minutes

A. A motion to approve the March 7, 2016 Regular Board Meeting minutes by Trustee Parrish was seconded by Trustee Petrucci. Carried 7-0.

5. Treasurer's Report

A. Trustee Parrish moved to approve the Treasurer's Report, seconded by Trustee Tyrie and carried 7-0.

B. Trustee Petrucci will find out when the LAMSBD web site expires.

6. Approval of Checks

A. After explanation of checks, Trustee Parrish, seconded by Trustee Tyrie and 7-0 to approve checks 3198, 3199, 3200-3204.

7. Staff Reports

A. Attorney Wayne Flowers

1. Attorney Flowers reminded the board that a tentative budget must be submitted in June.

B. District Engineer Mike Kelter

1. Mr. Kelter asked for a motion to pay the St. Johns River Water Management district \$5,160.00 for the application fee required before the permitting process can begin.

C. Mr. Kelter showed the board the current Lake Ryan spillway design.

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8. Trustee Reports

A. Chairman

1. Chairman McMillan attended the last Lake Asbury Lake Lot Owners Association meeting to discuss a possible joint effort between them and the LAMSBD to resolve parking issues on the dam. Discussion ensued over who would pay for what.
2. Chairman McMillan asked for a motion to approve money to purchase signs and posts for not to exceed \$100.00. Trustee Huggins made the motion, seconded by Trustee Tyree, and carried 7-0.

B. Vice Chairman

C. Trustees

1. Trustee Tyrie discussed the full trash bags that have been sitting at the Lake Asbury dam near the gate.
2. Trustee Huggins discussed other options in regard to installing signs/barriers on the dam.

- 9. Adjournment:** There being no further business the Chairman made a motion to adjourn the meeting at 7:11 pm, seconded by Trustee Parrish and carried 7-0.

Melody Pickens
District Secretary

Mark McMillan, Chairman