

Lake Asbury Municipal Service Benefit District
Board Meeting **December 5, 2016 Minutes**
282 Branscomb Rd. (Lake Asbury Community Center)
Green Cove Springs, FL 32043

1. Call to order

A. The Trustees of Lake Asbury Municipal Service Benefit District (LAMSBD) met in the Lake Asbury Community Center, 282 Branscomb Road, on the above-stated date. Chairman Mark McMillan called the meeting to order at 6:45 p.m.

2. Roll/Quorum

A. The following trustees were present: Chairman Mark McMillan, Treasurer Tom Petrucci, and trustees Huggins, Tyrie, and Chandler – a quorum of six, including the Chairman and new board member Chris Newton. Trustees absent: Vice Chairman Linda Parrish, and trustees Cottrell and Futch. Staff present: District Attorney Wayne Flowers, District Engineer Mike Kelter, and Secretary Melody Pickens. Staff absent: Accountant Tom Hallquest. Others in attendance are listed on the sign in sheet.

3. Administrative Announcement:

A. Chairman McMillan gave the Administrative announcements. District Attorney Wayne Flowers swore in new board member, Chris Newton.

4. Approval of Minutes

A. A motion was made to approve the November 14, 2016 Regular Board Meeting minutes by Trustee Petrucci and seconded by Trustee Tyrie. Carried 6-0.

5. Treasurer's Report

A. Trustee Tyrie moved to approve the Treasurer's Report, seconded by Trustee Chandler. Carried 6-0.

6. Approval of Checks

A. After explanation of checks, Trustee Tyrie made a motion to approve checks 3253 – 3260. Seconded by Trustee Chandler. Carried 6-0.

7. Staff Reports

A. **Accountant Tom Hallquest**

1. Absent.

B. **Attorney Wayne Flowers**

1. Nothing new to report.

C. **District Engineer Mike Kelter**

1. With a \$360,000 estimate for the Lake Ryan project, we are not ready to start the bidding process, though we should get our permits soon. Our expected income has been affected by the amount of money that has been spent on dredging and sediment control. Mr. Kelter recommends discussing the budget next month, including our annual income of about \$240,000 and our next loan payment of about

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\$130,000. He will work with Treasurer Petrucci crunching numbers in the meantime. A motion to table the discussion until next month was made by Trustee Huggins and seconded by Trustee Chandler. Carried 6-0.

2. Mr. Kelter will be getting the signs for designated parking on the Lake Asbury dam soon.

3. Mr. Kelter is actively looking for damage to support a claim to FEMA. The minimum claim we can file is \$6,001.00. He thinks our claim may be up to \$250,000. We will be reimbursed by FEMA for 75% of the claim, by the state for 12.5%, and we are responsible for the remaining 12.5%. Locations damaged by Hurricane Matthew include Hazelwood hole and a big blowout at 265 Arthur Moore (about 2,500 cubic yards of debris).

D. **Secretary**

8. Trustee Reports

A. **Chairman**

1. Chairman McMillan was addressed from the audience by Mr. Wiczorkowski, 111 Aldersgate. He discussed his knowledge of the original drainage setup by the county. Further discussion ensued about the problem of getting the county to clean out existing sediment traps. The county doesn't set up a schedule to clean them regular basis. The most successful solution has been to complain (the squeaky wheel method).

2. Mr. Behnken, 1133 Lake Asbury Drive, contacted Chairman McMillan seeking our audit documents. He is looking for proof that the LAMSBD is half owner of the dams. District attorney Flowers stated that ownership of the dams is not part of the audit. He will contact Mr. Behnken.

B. **Vice Chairman**

1. Absent.

C. **Trustees**

9. Adjournment: There being no further business the Chairman adjourned the meeting at 7:48 p.m.

Melody Pickens
District Secretary

Mark McMillan, Chairman