

Lake Asbury Municipal Service Benefit District
Board Meeting **August 1, 2016 Minutes**
282 Branscomb Rd. (Lake Asbury Community Center)
Green Cove Springs, FL 32043

1. Call to order

A. The Trustees of Lake Asbury Municipal Service Benefit District (LAMSBD) met in the Lake Asbury Community Center, 282 Branscomb Road, on the above-stated date. Chairman Mark McMillan called the meeting to order at 6:37 p.m.

2. Roll/Quorum

A. The following trustees were present: Chairman Mark McMillan, Trustees Huggins, Tyrie, Walden, and Chandler – a quorum. Trustees absent: Vice Chairman Linda Parrish, Treasurer Tom Petrucci and Bill Futch. Staff present: District Engineer Mike Kelter, and Secretary Melody Pickens. Staff absent: District Attorney Wayne Flowers and Accountant Tom Hallquest. Others in attendance are listed on the sign in sheet.

3. Administrative Announcement:

A. Chairman McMillan gave the Administrative announcements.

4. Approval of Minutes

A. A motion to approve the July 11, 2016 Regular Board Meeting minutes by Trustee Walden was seconded by Trustee Chandler. Carried 4-0.

5. Treasurer's Report

A. Trustee Chandler moved to approve the Treasurer's Report, seconded by Tyrie and carried 4-0.

6. Approval of Checks

A. After explanation of checks, Trustee Chandler, seconded by Trustee Tyrie moved to approve checks 3221 – 3228. Carried 4-0.

7. Staff Reports

A. Accountant Tom Hallquest

1. Absent.

B. Attorney Wayne Flowers

1. Mr. Flowers was absent. He was going to swear in new board member, Brandon Cottrell.

C. District Engineer Mike Kelter

1. Mr. Kelter reported that the aquatic weed permit had been renewed. He explained that only emergent (above the water) plants would be treated. He will contact Aquatic Inc. for a cost estimate. The last time the board hired them it cost about \$2,400.00 to treat $\frac{3}{4}$ acre. Discussion went on about how killing emergent plant material allows sand to wash into the lake. Trustee Huggins made a motion to table the issue for six months with the engineer inspecting and reporting to us monthly. Seconded by Trustee Chandler.

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2. Mr. Kelter reports our issues to the Clay County Board of Commissioners. Recently, he reported the problem of the steep dip in Wesley Road. He asked them to repair it. It makes it difficult to pull a boat trailer across and is a general hazard to navigation. He also complained to them that our Smart Boxes are not being cleaned out. Trustee Chandler added that he knows of one particular box that hasn't been cleaned out for at least eighteen months.

D. **Secretary**

8. **Trustee Reports**

A. **Chairman**

1. Chairman McMillan reported that a white, 4WD, lifted pickup came to the fire station to request a key to the boat ramp.

2. Our next new board member will be Chris Newton.

B. **Vice Chairman**

1. Absent

C. **Trustees**

1. Trustee Chandler reported that Nutria have set up house on Lake Asbury.

2. Trustee Huggins noted that, as the microphones died one after the other, that we need new 9 volt batteries. Secretary Pickens offered to pick some up.

9. **Adjournment:** There being no further business the Chairman made a motion to adjourn the meeting at 8:07 pm, seconded by Trustee Huggins and carried 4-0.

Melody Pickens
District Secretary

Mark McMillan, Chairman