

**Lake Asbury Municipal Service Benefit District
Board Meeting May 4, 2015 Minutes
282 Branscomb Rd. (Lake Asbury Community Center)
Green Cove Springs, FL 32043**

1. Call to Order

The Trustees of Lake Asbury Municipal Service Benefit District (LAMSBD) met in the Lake Asbury Community Center, 282 Branscomb Road, on the above-stated date. Chairman Mark McMillan called the meeting to order at 7:00 PM.

2. Roll/Quorum

The following trustees were present: Chairman Mark McMillan, Vice Chairman Linda Parrish, Treasurer Tom Petrucci, Trustees Billy Tyrie, and Butch Huggins. Trustees absent: Lige Walden, Bob Schiefer, Tom Chandler and Bill Futch. Staff Absent: Mike Kelter; Staff present: District Attorney Wayne Flowers, and Secretary Diane Walker. Others in attendance are listed on the sign-in sheet.

3. Administrative Announcements

Chairman McMillan gave the administrative announcements.

4. Approval of Minutes:

March 2, 2015 Minutes – Trustee Parrish moved, seconded by Trustee Petrucci, and **carried 5-0 to approve the March 2, 2015 minutes**

April 6, 2015 Minutes – Trustee Parrish requested that the minutes be corrected to reflect that she was at the meeting. After discussion, Trustee Parrish moved, seconded by Trustee Petrucci and **carried 5-0 to approve the April 6, 2015 minutes as corrected to reflect Trustee Parrish's attendance at the meeting.**

5. Treasurer's Report:

After discussion, Vice Chairman Parrish moved, seconded by Trustee Tyrie and **carried 5-0 to approve the Treasurer's Report for May 4, 2015**

A. Discussion on FY 15/16 budget

Treasurer Petrucci distributed the LAMSBD Profit and Loss for the period October 2014 through March 2015 and the 2014-2015 Approved Budget with blank spaces for putting in numbers for the new budget.

Attorney Flowers commented that the tentative budget is adopted and then posted on the website at least two days before the meeting where the budget is adopted along with the Assessment Roll.

After discussion, it was the consensus of the Board to have Tom Hallquest attend the next meeting to discuss the budget further. Trustee Parrish requested a copy of last year's budget information. Trustee Petrucci commented that he would provide her with the information.

Trustee Petrucci advised that Mark from Rain God has requested a raise in rates from \$750 to \$825 per month. Trustee Parrish recommended that the Board do its fiduciary responsibility and put it out for bid since it has been at least four years since it was bid out. Chairman McMillan commended Mark for the good job he does. After discussion, Trustee Huggins moved, seconded by Trustee Parrish, and **carried 5-0, to increase the rate of Rain God \$75 per month.** After further discussion, Chairman McMillan directed Secretary Diane Walker to send a letter to Mark of Rain God advising him that the Board approved his rate increase of \$75 per month beginning June 2015, is extending his contract through December 31, 2015 and that it will then be bid out.

After discussion, Trustee Huggins moved, seconded by Trustee Petrucci, and **carried 5-0 to hold the public hearing on the adoption of the 2015/2016 budget on July 6, 2015.**

6. **Approval of Checks:** Checks for May 4, 2015

After discussion, Trustee Huggins moved, seconded by Trustee Parrish, and **carried 5-0 to approve checks 3123, 3124, 3125 and 3126.**

7. **Staff Reports:**

A. **District Attorney Wayne Flowers**

Attorney Flowers advised the Board of bills that were going through the legislature that had some minor impact on Special Districts, but would not have an impact on the LAMSBD.

8. **Trustee Reports:**

A. **Chairman**

1. Chairman McMillan requested that Tom Petrucci speak to Mike Kelter

about having the bids for the bulkheads ready to vote on at the next meeting.

2. Chairman McMillan reported that he was contacted by a Corporal from the Florida Wildlife Commission regarding a complaint filed against LAMSBD for removing fish traps around the kettle when the South Lake project was done. Upon further discussions, he found out the issue is the old chain link chicken wire that was around the posts that were around the kettle and was taken away. The wire that was installed around the posts was to keep the hydrilla from going into the kettle. It was not a fish trap. He stated that he explained this to the Corporal. The corporal said he would send a biologist out.

Chairman McMillan further reported that he also asked about assistance with removing Carp from the lake and was informed that a permit is required when an event is planned to remove the Carp. The Corporal advised him shocking does not work well with Carp because of their size, and you end up shocking more Brim and Bass than Carp. He stated that he would look into some ways of helping eliminate the Carp.

Chairman McMillan stated that he would talk to FWC before the next meeting and get the cost of the permit and ask if they have any ideas. He further stated that the Corporal told him that if the Carp could be drawn to one area to feed, they could catch them with a net. He will look into the cost for this as well.

- B. Vice Chairman – No Report
- C. Trustees

Trustee Petrucci commented that the audit is complete except for some documents that Tom Hallquest has to complete and is working on them. He stated that the accountant that is doing the audit told him they know of someone that handles the aspect of the audit that Tom is doing. He inquired if it would be better to hire someone that specializes in doing this one function of the audit so it will not be held up. Attorney Flowers suggested that Tom Hallquest contact other firms that do audits in the county and inquire if completion of this part is included in their price.

Trustee Huggins advised that he has received phone calls inquiring why the lakes are being sprayed. He stated that he explained to the caller that when it gets hot the hydrilla die back and when it cools off, they grow back

9. New Business:

A. Comments from District Members – No comments

10. Adjournment – There being no further business the meeting adjourned at 7:44 PM.
The next meeting will be June 1, 2015.

Diane Walker
Recording Secretary



Mark McMillan, Chairman

LAKE ASBURY MUNICIPAL SERVICES BENEFIT DISTRICT

TREASURER'S REPORT

REPORT DATE: May 4, 2015

GENERAL CHECKING ACCOUNT

Balance as of April 1, 2015		\$	11,452.01
Prior Month Transfer from Savings	\$	75,000.00	
Prior Month Checks (Previously Approved)	\$	(61,833.79)	
Prior Month Checks Not on Prior List			
3122 Merrell Brothers, Inc.	\$	(8,737.00)	
Total Prior Month Checks Not on Prior List	\$	(8,737.00)	
Balance as of April 30, 2015		\$	15,881.22

Current Checks

3123 Diane Walker	\$	(117.14)
3124 Darla mayo	\$	(175.21)
3125 Rain God Irrigation & Landscaping	\$	(750.00)
3126 Thomas Hallquest CPA, P.A.	\$	(150.00)

Total Checks for Current Month \$ (1,192.35)

Current General Checking Account Balance \$ **14,688.87**

MONEY MARKET CHECKING ACCOUNT

Balance as of April 1, 2015		\$	514,590.04
Prior Month Deposits	\$	17,257.81	
Prior Month Transfer	\$	(75,000.00)	
Prior Month Interest	\$	30.43	

Current Money Market Checking Account Balance \$ **456,878.28**

Current Total Funds Balance \$ **471,567.15**

Motion to accept Treasurer's Report and approve the Current Month's Checks

Submitted by: _____