

Lake Asbury Municipal Service Benefit District
Board Meeting May 2, 2016 Minutes
282 Branscomb Rd. (Lake Asbury Community Center)
Green Cove Springs, FL 32043

1. Call to order

A. The Trustees of Lake Asbury Municipal Service Benefit District (LAMSBD) met in the Lake Asbury Community Center, 282 Branscomb Road, on the above-stated date. Chairman Mark McMillan called the meeting to order at 6:40 p.m.

2. Roll/Quorum

A. The following trustees were present: Chairman Mark McMillan, Vice Chairman Linda Parrish, Treasurer Tom Petrucci, Trustees Billy Tyrie, Tom Chandler, Lige Walden and – a quorum. Trustees absent: Tom Chandler, Bob Schiefer, Butch Huggins, and Bill Futch. Staff present: District Attorney Wayne Flowers, District Engineer Mike Kelter, and Secretary Melody Pickens. Others in attendance are listed on the sign in sheet.

3. Administrative Announcement:

A. Chairman McMillan gave the Administrative announcements.

4. Approval of Minutes

A. A motion to approve the April 4, 2016 Regular Board Meeting minutes by Trustee Parrish was seconded by Trustee Petrucci. Carried 5-0.

5. Treasurer's Report

A. Trustee Parrish moved to approve the Treasurer's Report, seconded by Trustee Tyrie and carried 5-0.

B. Trustee Petrucci will find out when the LAMSBD web site expires and ensure that it is renewed. He will also make sure that the Webmaster has been reimbursed for renewing the site in the past.

C. Trustee Petrucci asked to a motion to approve moving \$150,000 into the LAMSBD checking account for the Lake Ryan spillway project. Trustee Parrish made the motion and Trustee Tyrie seconded the motion - which carried 5-0.

6. Approval of Checks

A. After explanation of checks, Trustee Tyrie, seconded by Trustee Parrish 5-0 to approve checks 3206 – 3210.

7. Staff Reports

A. Attorney Wayne Flowers

1. Mr. Flowers that a preliminary budget should be approved and posted on the LAMSBD website.

B. District Engineer Mike Kelter

1. Mr. Kelter reported that the permit application for the Lake Ryan Dam improvement had been submitted to the St. Johns River Water Management District.

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2. Mr. Kelter reported that the additional signage for the dams had been ordered.

C. **Secretary**

1. Secretary Pickens requested permission to allow the LAMSBD Webmaster, Darla Mayo, to use an application called Wordpress to help maintain the LAMSBD website. Trustee Parrish made a motion to approve, seconded by Trustee Petrucci, and carried 5-0 by the board.

2. Secretary Pickens will prepare a letter of resignation for Trustee Schiefer and will deliver it to Trustee Petrucci. The letter will be addressed to the Clay County Board of Commissioners and copies mailed to the LAMSBD Chairman and the Clay Counter Supervisor of Elections.

8. **Trustee Reports**

1. Chairman McMillan discussed a recent event where an alligator was spotted on Lake Asbury. FWC was called but didn't find the gator. It was then seen on South Lake Asbury. FWC was again called but wouldn't respond unless the person making the siting called them directly. It was reported at the meeting that an alligator had been shot and killed by a resident.

B. **Vice Chairman**

C. **Trustees**

1. Trustee Petrucci discussed the abundance of bushes and trees growing in the silted ends of many lake fingers. Some residents cannot physically remove the plant material themselves. Discussion followed about whether the LAMSBD or residents are responsible for clearing brush from silted in fingers. The Chairman made a motion to ask Rain God to look at the problem and provide an estimate for removing the brush. Seconded by Tom Petrucci and carried 5-0 by the board.

9. **Adjournment:** There being no further business the Chairman made a motion to adjourn the meeting at 7:20 pm, seconded by Trustee Parrish and carried 5-0.

Melody Pickens
District Secretary

Mark McMillan, Chairman